



COLORADO CONSERVATORY OF DANCE
JOB DESCRIPTION
COMMUNITY EDUCATION INSTRUCTOR - DANCE
2023-2024 Academic Year

Organizational Profile

The mission of Colorado Conservatory of Dance is to unleash individual potential and invigorate community through dance. With direction, purpose, and intent, the Colorado Conservatory of Dance (CCD) creates a healthy and generous environment where students, parents, and community members are nurtured and encouraged to develop their most creative and fulfilled selves. We responsibly pursue our mission with high standards and high expectations. We value mentorship and partnership, and we believe that dance should be available and accessible to all. CCD is a 501(c)(3) nonprofit organization. EIN: 46-2961115. Visit ccdance.org to learn more.

Position Overview

Operating under the guidance of the Artistic Director and collaborating with the Community Education Manager, the dance faculty member of the Community Education program is central to the strategic advancement and effective execution of a comprehensive spectrum of instructional tasks within CCD's community education and engagement initiatives. This pivotal position entails a diverse array of responsibilities, including but not confined to:

- Teach and facilitate community education programs directly in collaboration with partner schools in Adams, Boulder, Broomfield and Jefferson counties.
- Collaborate with the Community Education Manager on the delivering of the curriculum, compilation of quality lesson plans, and fostering of innovation across diverse channels within community education programs, with a distinct focus on driving Diversity, Equity, Inclusion, and Accessibility initiatives.
- Attend professional development opportunities on the understanding and fulfilling Colorado Department of Education Dance Standard provided by CCD.
- Attend professional development opportunities that are designed to further the CCD Community Dance Education Programs.
- Additional dance studio teaching opportunities if interested.
- Other duties as assigned.

Required Skills and Qualifications:

- Bachelor's Degree in Dance or Dance Education or related professional career and life experience are valued.
- Experience in teaching multiple dance forms including non-European centric dances.
- **Minimum 4 years of professional experience teaching dance.**
- Excellent time management and organizational skills.
- Excellent communication skills and follow up.
- Flexible attitude and approach toward work assignments, which may include weekday, evening, and/or weekend hours for teaching and production.
- Able to work under pressure.

- Excellent interpersonal skills.
- Must have a valid driver's license and reliable transportation.
- This is a non-remote position. Must reside in the Denver Metro region and be present at the CCD offices for team building, administrative duties, and meetings.

Desired Education and/or Dance Experience:

- Experience teaching students in-studio and/or in K-12 Schools.
- Experience integrating dance forms from a variety of cultural backgrounds into lesson planning and instruction.
- Experience in performance production.
- Spanish: proficiency level (preferred not required)

Computer Skills: Proficiency with Google Workspace, MS Office 365.

Physical demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential function of this job. Reasonable accommodations will be made to enable individuals with disabilities to perform the essential functions.

Position requires seated work, computer work, and contact with customers by phone, email and in person. Position also requires ability to coordinate activities associated with teaching dance instruction in spaces such as classrooms, gymnasiums, and other non-traditional studio spaces.

Compensation and Benefits

This is a Part-time position, and \$30-\$45 per hour for teaching responsibilities in community programs or at CCD conduction studio instruction, commensurate with qualifications, experience and competencies. Total hours not to exceed 30 hours per week.

Background Check

This position is contingent upon a clearance of background and reference checks.

To apply, please submit your resume, a cover letter, and additional supporting materials, to highlight your qualifications and artistic achievements by October 30, 2023: careers@ccdance.org